



Vice President

Objectives

- To oversee all football related matters across the Club.
- Provide leadership to all football coaches, players, support staff and volunteers.
- To provide support to the President of the Club.
- To provide support to Committee members to ensure the efficient operation of the Club.
- To undertake relevant policy development where required.

Responsibilities

- Ensure the effective and efficient operation of all football operations.
- Preside over meetings in the absence of the President.
- Ensure that all sectors of the Club football operations are managed effectively and efficiently so that on field performance is maximised.
- Oversee the football development program so that participation at junior and senior levels is maximised.
- Ensure that all coaches and support staff are carrying out their duties as required.
- Oversee recruitment of coaches and players according to policies outlined by the Club Committee.
- Assist other Committee members in their duties as required.
- Undertake tasks at the request of the President or General Committee.

Relationships

- Reports to the Club President and General Committee of the Club.
- Supports all coaches, players, support staff and volunteers.
- Liaises with Club key stakeholders.

Accountability

- The Vice President Football is accountable to the President and the General Committee.
- Provide a report on portfolio operations to the monthly Committee meeting.
- Seek ratification from the appropriate Committee member prior to committing the Club to any financial expenditure or action.

Melville Junior Football Club

- Attends to all matters and meetings related directly to the Melville Junior Football Club, as required by the President, or where the President is unable to attend. These include, among others, meetings of the Melville Recreation Sports Association, Melville City Council and East Fremantle Junior District Council.